



CITY STATE BANK

**WE'RE
HIRING**



NORWALK RETAIL BANKER II

FULL TIME POSITION - COLONIAL PKWY LOCATION

DESCRIPTION OF POSITION FUNCTION:

1. Supervise or assist in supervising teller and retail banker staff.
2. Perform teller duties according to established policies and procedures in an efficient and professional manner. Ensure customers are served promptly while exercising discretion and good judgment.
3. Provide a variety of customer service functions including opening of new accounts, certificate of deposit, safety deposit boxes, debit cards etc. in an efficient and professional manner while utilizing the opportunities of cross-selling or referring bank services with a positive and friendly manner as a frontline representative of the bank.

JOB SKILLS AND QUALIFICATIONS REQUIRED:

- High School Diploma or equivalent.
- 12-18 months of bank customer contact and/or retail experience.
- Energetic, positive and believes in customer service.
- Must be able to handle detailed work.
- Knowledge of bank products, both consumer and business.

TO APPLY



Stop in to pick up an application at any of our bank locations.



Email completed application to Patty Olson at polson@citystatebank.com



Call Patty Olson or Madonna Abbott at 515-981-4234